

Terms and Conditions

1. The Terms and Conditions below apply to all private and sponsored students (with no exceptions) who enrol to attend a course at ILS English.
2. Course Tuition Fees include all lessons, reports, certificate of study, student cards, use of computer rooms, including internet, Wi-Fi. Course books which are integral to the course and must be purchased by all students.
3. Fees – all fees are payable at least 30 days before the course start date. Where enrolment is made less than 30 days before the start of the course, payment is due in full. Payment is to be made in pounds sterling.
4. ILS English reserves the right to refuse an enrolment.
5. For students requiring visa support documentation a registration deposit of £200 or payment of full fees is required.
6. If you have your visa application refused, ILS will refund your fees less the registration deposit, once we have received a copy of the visa refusal letter.
7. Visa student must ensure they have the correct visa type and appropriate leave to remain in the UK. In the case of a student not having the correct visa documentation, we will terminate your course immediately.
8. Course cancellation charges:
 - If, for any reason, you have to stop your course early, your tuition fees are non-refundable
 - Courses cancelled 30 days before the start of the course you are entitled to a full refund minus the registration deposit for any visa

- documentation
- Courses cancelled 30 – 15 days before the course starts – 50% of course fees are refundable
9. Refunds are only paid back to the issuing account and not necessarily to the student.
 10. Accommodation – Homestay accommodation is only available in full-week blocks from Saturday to Saturday. Changes of accommodation must be notified to the school at least one week in advance. If one weeks' notice is not given, compensation equal to one week's accommodation is payable.
 11. Postponement of the start date of a course- if you wish to postpone your course for any reason e.g. you need a visa and are still waiting, you must let us know at least 1 week before you are due to arrive otherwise you may be charged for the course fees and accommodation for the original start date.
 12. Students, ether private or sponsored, cannot reduce their weekly study hours or change from a full-time course to a part-time course.
 13. Holiday Policy – students wishing to have a planned period of absence must give two weeks' notice.
 14. The school is closed on public holidays.
 15. ILS English reserves the right to ask you to leave the school without refunding tuition fees in the event of misconduct, criminal behaviour or unsatisfactory attendance.

16. The school is not liable for loss of tuition or other services due to public disturbance, industrial action or factors outside its control. Refunds cannot be made under these circumstances.

17. Insurance – you are strongly advised to take out travel and medical insurance to cover tuition fees in case of cancellation and loss of personal possessions.

18. ILS English Ltd takes data protection and the privacy rights of our students seriously and we comply with GDPR regulations. Our Privacy Policy for Students sets out the basis on which any student information will be collected, stored and shared by the company.